

CITY OF HURST

COUNTY OF TARRANT

STATE OF TEXAS

On the 20th day of October, 2011, at 11:00 a.m., the Hurst Senior Citizens Advisory Board of the City of Hurst, Texas, convened in Regular Meeting at the Hurst Senior Center, 700 Heritage Circle, Hurst, Texas, with the following members present to-wit:

- Marcy Davis) Chair
- Bob Hampton) Members
- John Sechrist)
- Joan Stinnett)
- Bob Bartsch)
- Bill Hisey) Alternate
- Barbara Albright)
- Allan Heindel) Deputy City Manager
- Malaika Marion) Assistant to the Deputy City Manager
- Michelle Varley) Senior Center Activities Coordinator

with the following members absent to wit: John Smith, Doris Young, constituting a quorum, at which time the following business was transacted.

I. Call to Order

Marcy Davis called the meeting to order at 11:00 a.m.

II. Roll Call of Members

Malaika Marion conducted the Roll Call of Members.

III. Approval of Minutes

The minutes from the September 15, 2011 meeting were approved as written.

IV. Senior Center Director’s Report

A. Statistical Reports for September and Year-End

The Statistical Reports for September and Year-End were distributed to the Board and reviewed by Malaika Marion.

September Statistical Summary

Center Attendance.....	6,183
Number of Members.....	2,061
Volunteer Hours.....	474
Net Revenue.....	\$4,918
Fitness Center Attendance.....	2,680
Class Attendance.....	872

FY 10-11 Statistical Summary

Center Attendance.....	65,651
Number of Members.....	2,061

Volunteer Hours.....	4,651
Net Revenue.....	\$73,953
Fitness Center Attendance.....	32,508
Class Attendance.....	8,793

Malaika Marion noted that these were very good figures since the September 2010 statistics reflected almost a full year of operation. Since last year, Center attendance has nearly doubled, the number of classes and class attendance has doubled, the volunteer program is growing, and revenue and membership projections were exceeded. She noted staff expects attendance and membership numbers to continue to increase this year.

B. Program & Event Report

The Program & Event Report for September was distributed to the Board and reviewed by Michelle Varley.

September

Orientations

Fitness Orientation (Attendance for 5 programs: 46)

Classes

Aircraft & Helicopter Science Group (Attendance for 2 classes: 9)

Anderson Audiology (Attendance: 5)

Basic Line Dancing (Attendance for 5 classes: 73)

Bead Mania I (Attendance: 10)

Bead Mania II (Attendance: 7)

Beginning Computers (Attendance for 4 classes: 17)

Blood Pressure Checks (Attendance: 18)

Ceramics (Attendance for 9 classes: 66)

Couples Dance Class (Attendance: 2)

Cultural Dance – Hawaiian Dance (Attendance for 2 classes: 22)

Estate Planning (Attendance: 13)

Fit Start I (Attendance for 4 classes: 69)

Fit Start II (Attendance for 5 classes: 39)

Floral Arranging (Attendance: 3)

Get to Know a Computer (Attendance for 4 classes: 56)

Genealogy Research (Attendance: 14)

Glass Fusion (Attendance: 10)

Grief Support Group (Attendance for 5 classes: 14)

Intermediate Computers Attendance for 5 classes: 16)

Internet 101 (Attendance for 4 classes: 55)

Intro to Color Pencil Drawing (Attendance: 2)

Low Vision Support Group (Attendance: 4)

Lunch and Learn (Attendance: 29)

Make a Card (Attendance: 8)

Memory Loss (Attendance: 15)

Paint with Acrylics (Attendance for 3 classes: 6)

Qigong (Attendance for 5 classes: 1)

Quilting (Attendance for 7 classes: 22)

Silver Foxes (Attendance for 9 classes: 31)

Tai Chi (Attendance for 7 classes: 45)

Texercise (Attendance for 9 classes: 15)

You Can Paint with Oils (Attendance: 4)

Weight Management (Attendance for 3 classes: 18)

Yoga (Attendance for 8 classes: 62)

Zumba Gold (Attendance for 7 classes: 92)

Open Activities

Billiards (Monthly Attendance: 258)
Computer Room Use (Monthly Attendance: 238)
Duplicate Bridge (Monthly Attendance: 87)
Games (Monthly Attendance: 160)
Hand and Foot Canasta (Monthly Attendance: 20)
Knot-a-Lot (Monthly Attendance: 9)
Library (Monthly Attendance: 138)
Party Bridge (Monthly Attendance: 53)
Ping Pong (Monthly Attendance: 4)
Pinochle (Monthly Attendance: 39)

Monthly Social Events

Bingo (Attendance: 43)
Birthday Party (Attendance: 40)
Breakfast Club (Attendance: 31)
Dining Society (Attendance: 6)
Movie & Munchies (Attendance: 48)
Thursday Evening Dances (Attendance for 2 dances: 153)
Pool Tournament (Attendance: 15)
Music Call (Attendance: 8)
Red Hat Society Meeting (Attendance: 15)

Special Events

History of Aircraft Presentation (Attendance: 10)
Maximize Social Security (Attendance: 20)
An Ageless Resume (Attendance: 4)

C. Upcoming Programs & Events

A list of Upcoming Programs & Events was distributed to the Board and reviewed by Michelle Varley and she distributed copies of the November *Senior Pipeline* to the Board.

November**Registration Begins**

Tuesday, November 1st at 9:00 a.m.

New Computer Classes

The Joys of Going Digital – Fridays at 9:00 a.m.
Windows Fundamentals – Thursdays at 9:00 a.m.
MS Word Beginning – Thursdays at 10:00 a.m.

Holiday Crafts and Gift Making

Gift Jars – Friday, November 4th at 10:00 a.m.
Rag Quilt – November 8th & 9th at 2:30 p.m.
Christmas Card Placemats – Friday, November 11th at 10:00 a.m.
Make a Bow – Wednesday, November 16th at 11:00 a.m.
Paper Stockings – Friday, November 18th at 10:00 a.m.
Floral Arrangements – November 21st & 28th at 2:30 p.m.

Yoga Therapy

Thursdays at 6:00 p.m.

Dances

Thursday, November 10th at 7:00 p.m. (Variety)
No dance on November 24th due to Thanksgiving

Senior Center 2nd Anniversary and Open House

Wednesday, November 9th (entertainment at noon)

Veteran's Day Show
Friday, November 11th at 2:00 p.m.

Thanksgiving Dessert Buffet
Thursday, November 17th at 3:00 p.m.

D. Works in Progress

1. **Wi-Fi Connectivity:** Allan Heindel noted that there have been issues with the Wi-Fi connectivity at the Senior Center. Staff is working with the Information Services Department to resolve the issues as soon as possible.
2. **Heritage Village Landscaping:** Allan Heindel stated that the plants that died from the extremely hot summer will be replaced soon with more drought tolerant plants.

E. Staff Activities

1. **Empowering Seniors Conference Recap:** Michelle Varley attended the Empowering Seniors Conference on October 7th. She said it was a great resource for seniors and that she was able to share information about the Senior Center with those who weren't previously aware of it.
2. **Northeast Senior Jamboree:** Linda Rea and Michelle Varley attended the Northeast Senior Jamboree held at the Haltom City Senior Citizens Center on September 30th. Over 200 people attended this celebration for Northeast Tarrant County Seniors and the event will be held in Hurst next year.
3. **Grief Symposium:** Linda Rea attended the Grief Symposium on October 7th in Mesquite. Steve Blow from the *Dallas Morning News* was the guest speaker.

V. Communications

- A. None at this time.

VI. Unfinished Business

- A. None at this time.

VII. New Business

- A. None at this time.

VIII. Informational Items

- A. **2011-12 Program Enhancements Update:** Malaika Marion reminded the Board that the City Council approved a \$40,000 budget request that will allow the Senior Center to be open Monday through Wednesday and Friday from 7:00 a.m.

to 7:00 p.m. and Thursday from 7:00 a.m. to 9:00 p.m. and they also approved a new weekly lunch program. She stated that the two new part-time positions associated with the extended hours, a Front Desk Attendant and an Assistant Activities Coordinator, are currently being advertised. Staff will begin the interviews in mid-November and the new employees should start in late-December. Malaika Marion informed the Board that the kitchen was inspected by the Tarrant County Health Department and received a score of 93. Staff will go through additional training prior to the lunch program beginning in January. She noted that more details on the lunch program will be brought to the Board at their November meeting.

- B. Building Occupancy Limit:** Mr. Heindel stated that per the Board’s request, staff investigated the Building Occupancy Limit for the multi-purpose room. The room limit is 400 and the limit for the entire building is 925.
- C. Heritage Village Development Update:** Alan Heindel informed the Board the developer is moving forward with the project. He stated that he will request that the developer present the revised plans at the next Board meeting.
- D. Membership Renewal Program:** Malaika Marion noted that last year, members were given a reusable lunch bag as a membership renewal gift. This year the gift will be a coffee cup. She also stated that these cups will be used in the café in place of the Styrofoam cups and that staff will wash them everyday. A picture of the cup was shown to the Board. The Board was glad to hear that the Senior Center will no longer be using Styrofoam.
- E. Recycling Initiative:** Allan Heindel noted that the Senior Center is going to begin recycling. He stated that recycling bins will be placed in the café and fitness room so members can recycle their water bottles and soda cans.

IX. Board Member and Citizen Comments:

- A.** None at this time.

X. Adjournment

There being no further business, the meeting was adjourned by Marcy Davis at 12:05 p.m.

APPROVED this the _____ day of _____, 2011.

APPROVED:

ATTEST:

CHAIRMAN

RECORDING SECRETARY