



CITY OF HURST
SITE PLAN CHECKLIST

- A. Submit a notarized letter giving the applicant permission from the owner(s) to request site plan approval.
- B. Submit **12** prints of the site plan of the proposed development drawn at a scale of one inch equals 200 feet or larger on sheet size **24" x 36" FOLDED** to 8 1/2 x 11" size.
- C. Submit one (1) 11" x 17" print of the site plan.
- D. If the applicant is requesting an SPUD (site with less than 5 acres) he should refer to Section 15.3-2 SPUD Area Requirements of the Zoning Ordinance.
- E. The following items are to be shown on the Site Plan or are to be submitted with the Site Plan for consideration. Please use the Column on the left to verify the completeness of information submitted.

INDICATE IF DATA IS ON:
SITE PLAN N/A

_____ **I.**

BASIC INFORMATION

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

- A. Detailed Legal Description (Metes and bounds) of Proposed Site.
- B. Location and size or width of all public R.O.W. and/or easements intersecting the site.
- C. Acreage of proposed site.
- D. Acreage of abutting tracts.
- E. Zoning of all abutting tracts.
- F. Proposed finished grade of site, contour interval not to exceed (2) two feet.

II.

BUILDING INFORMATION

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

- A. Location of existing structures.
- B. Location of proposed structures.
- C. Proposed use of each structure.
- D. Number of stories and height of each structure.
- E. Gross floor area of all structures in square feet.
- F. Location of entrances and exits to all buildings.
- G. Front, rear and side elevation drawing of each building (Submit 8 copies).

III. GROUNDS/LANDSCAPING

- A.** Landscaping, height and design of all walls, fences, and screening plants (Submit 8 copies).
- B.** Location and description of required landscaping. (proportion of site and square footage)
- C.** Location and layout of irrigation system.
- D.** The location, size, height, orientation and design of all signs. (Submit 8 copies)
- E.** Location of all fire hydrants, on-site and off-site.
- F.** Location of all existing and/or proposed utility lines and drainage facilities.

IV. PARKING AREA

- A.** Parking area in square feet.
- B.** Total number of parking spaces provided.
- C.** Marked parking stalls showing width, depth and parking layout dimensions.
- D.** Parking stalls marked and designated for handicapped persons.\
- E.** Driveway line markings and wheel stop locations.
- F.** Parking areas marked and designated for emergency vehicles.
- G.** Location and size of loading areas.
- H.** Location of outside waste facilities and screening.
- I.** Pedestrian walks, malls, and open areas shown and dimensioned.
- J.** Type and location of all illumination facilities.
- K.** Location and width of all curb cuts and driving lanes.
- L.** Types of surfacing to be used.
- M.** Fire lanes

SIGNED: _____

DATE: _____

(Owner - Developer)